



Name of applicant: _____ **Date:** _____

Address: _____

City: _____ **State:** _____ **Zip code:** _____

Email: _____ **Phone(s):** _____

Application Checklist for Provisional Certified Family Life Educator (CFLE) credential from the National Council on Family Relations

**Montana State University
Family and Consumer Sciences
Bozeman, MT 59717-3540**

Instructions: The DEADLINE TO APPLY via the Abbreviated Application process is two years after your date of graduation. Please place a checkmark in the box next to the courses you have completed. All courses or combination of courses listed must be completed. Please note that some courses apply to more than one content area. **If you have graduated, attach an official transcript showing degree completion** and the Abbreviated Application form and submit to the NCFR office, 3989 Central Avenue NE #550, Minneapolis MN 55421. You may apply for the CFLE in your final term of enrollment before graduation with an unofficial transcript and a \$50 initial payment. There is more information on this option on the Abbreviated Application form. Your application will be finalized when we receive your final **official** transcript denoting degree completion and the second payment of your application fee. Please address all questions to (888) 781-9331, ext. 10, or info@ncfr.org

Applicants are allowed to substitute up to two courses with NCFR approval. Place an * by the substituted course. Include the name and course number of the course(s) you are substituting in one of the empty rows at the bottom of the checklist. The substituted course(s) can be from the approved school or from another regionally accredited school, but must have been completed within the past five years. If the substituted course was from a different school, and it does not appear on your final transcript, an official transcript from the other school is required as well. Contact info@ncfr.org if you have any questions about course substitutions.

✓	NCFR Content Area	Approved coursework at Montana State U-Bozeman
	1. Families & Individuals in Societal Contexts	HDCF 263 – Relationships and Family Systems, AND HDCF 464 – Gender, Social Class, and Family Diversity
	2. Internal Family Dynamics	HDCF 263 – Relationships and Family Systems
	3. Human Growth and Development	HDCF 160 – Early Childhood – Adolescent Development, AND HDCF 360 – Adult Development and Aging
	4. Human Sexuality	HDHL 240 – Human Sexuality
	5. Interpersonal Relationships	HDCF 263 – Relationships and Family Systems, AND HDCF 319 – Theories and Skills for Helping Relationships OR HDCF 342 – Financial Counseling
	6. Family Resource Management	HDCF 437 – Managing Work and Family, AND HDCF 338 – Personal and Family Finance
	7. Parent Education and Guidance	HDCF 440 – Parenting
	8. Family Law and Public Policy	HDCF 425R – Family Law and Public Policy
	9. Professional Ethics & Practice	HDCF 474 – Senior Seminar: Professional Issues Field Experience, OR EDSD 413 – Professional Issues
	10. Family Life Education Methodology	HDCF 447 – Family Life Education
	11. Internship/Practicum (minimum 3 semester credits and 125 clock hours)	HDCF 474 – Senior Seminar: Professional Issues Field Experience, OR EDSD 459 – Methods of Teaching FCS, AND HDCF 335 - Program Planning, AND, EDSD 410 – Student Teaching

