



Name of applicant: _____ **Date:** _____

Address: _____

City: _____ **State:** _____ **Zip code:** _____

Email: _____ **Phone(s):** _____

Application Checklist for Provisional Certified Family Life Educator (CFLE) credential from the National Council on Family Relations

**University of New Mexico
Simpson Hall
Albuquerque, NM 87131-8361**

Instructions: The DEADLINE TO APPLY via the Abbreviated Application process is two years after your date of graduation. Please place a checkmark in the box next to the courses you have completed. All courses or combination of courses listed must be completed. Please note that some courses apply to more than one content area. **If you have graduated, attach an official transcript showing degree completion** and the Abbreviated Application form and submit to the NCFR office, 3989 Central Avenue NE #550, Minneapolis MN 55421. You may apply for the CFLE in your final term of enrollment before graduation with an unofficial transcript and a \$50 initial payment. There is more information on this option on the Abbreviated Application form. Your application will be finalized when we receive your final **official** transcript denoting degree completion and the second payment of your application fee. Please address all questions to (888) 781-9331, ext. 10, or info@ncfr.org

Applicants are allowed to substitute up to two courses with NCFR approval. Place an * by the substituted course. Include the name and course number of the course(s) you are substituting in one of the empty rows at the bottom of the checklist. The substituted course(s) can be from the approved school or from another regionally accredited school, but must have been completed within the past five years. If the substituted course was from a different school, and it does not appear on your final transcript, an official transcript from the other school is required as well. Contact info@ncfr.org if you have any questions about course substitutions.

✓	NCFR Content Area	Approved coursework at University of NM-Albuquerque
	1. Families in Society	FS 213 – Marriage and Family Relationships, AND FS 484 – Ethnic Minority Families
	2. Internal Family Dynamics	FS 213 – Marriage and Family Relationships
	3. Human Growth and Development	Ed Psych 303- Human Growth and Development, OR complete all the courses in items 1, 2 , 3, and 4: 1) [FS 202 – Infant Growth and Development OR FS 403 Growth and Development of the Pre-School Child], AND 2) FS 304 – Growth and Development in Middle Childhood, AND 3) FS 315 – Adolescent Development in the Family, AND 4) FS 415 – [Aging and the Family OR FS 416 – Adult Development in the Family]
	4. Human Sexuality	HED 212 – Fundamentals of Human Sexuality, OR PSYC 231 – Psychology of Human Sexuality
	5. Interpersonal Relationships	FS 310 – Friends and Intimate Relationships
	6. Family Resource Management	FS 343 – Family Management Theories
	7. Parent Education and Guidance	FS 312 – Parent –Child Interactions
	8. Family Law and Public Policy	FS 481 – Families and Public Policy
	9. Professional Ethics	FS 281 – Introduction to Family Studies, AND FS 481 – Families and Public Policy
	10. Family Life Education Methodology	FS 411 – Marriage and Family Life Education
	11. Internship/Practicum (minimum 3 semester credits and 125 clock hours)	FS 395 – Field Experience I

