



NCFR 2011 Annual Conference
RECRUIT STUDENTS AT THE ALL-UNIVERSITY RECEPTION
Friday, November 18, 5:45-7:30pm

One of the most popular networking events at the NCFR Annual Conference is the **All-University Reception**. We invite you to participate. Some department chairs consider this the greatest way to spend their recruiting dollars. Your alumni also return to visit their colleagues and tell their students what the program offers.

New for this year . . . no agonizing over the catering menu!

For 2011, we are changing the format related to refreshments. This year, the food/beverage serving will be consolidated both in terms of location and logistics. You do not need to place a specific food/beverage order or decide how much you should spend and what to order. A flat fee of \$400 covers your exhibit table and your share of the refreshments. We should be able to provide a nice collection of reception items.

If you are interested in providing a special food/beverage option at your table—such as wine or desserts—you may contact NCFR about choices and costs.

To encourage attendees to visit all tables, we will use a punch card or signature sheet to confirm they visited a required number of exhibits. The completed document will be used as a raffle ticket in a drawing for a major prize(s), such as a Kindle or netbook.

UNIVERSITY RECEPTIONS FORM

NCFR Annual Conference November 16-19, 2011
 Rosen Centre Hotel – Orlando, Florida
 Reception: Friday, November 18, 2011 5:45-7:30pm

I would like to register for space at the University Reception:

Name of University _____
 Department Title _____
 Contact Person _____
 Address _____
 City _____ State _____ Zip _____
 Phone _____
 Fax _____ E-mail _____

- YES** We agree to pay a flat fee of \$400 for table space and food/beverage service
- YES** I would like to make additional arrangements for food or beverage. Please send me menus.
- Yes, I would like to add an Exhibit Booth for a discount price of \$300. Exhibit dates and hours: Thursday, Nov 17, 11am-6pm, Friday, Nov 18, 9am-4pm**

Please mail this form or e-mail it to us no later than **September 23**, to **Judy Schutz**, Conference & Meeting Planner, NCFR, 1201 West River Parkway Suite 200 Minneapolis, MN 55454 or email: judyenschutz@ncfr.org