

Dissolution of an NCFR Focus Group

An NCFR focus group may be dissolved by the NCFR headquarters when any of the following occur:

- The number of members within a focus group falls below 15 for two consecutive years.
- The focus group does not meet at the NCFR annual conference for two consecutive years.
- The focus group does not submit the following reports to NCFR headquarters for two consecutive years: Year-End Report (Appendix A); Focus Group Work Plan (Appendix B); annual meeting minutes.
- The focus group votes to recommend its own dissolution.
 - Note: Prior to the focus group being dissolved, the members of the focus group will be notified via the Focus Group listserv/discussion forum and given a six-month (6 months) opportunity to reorganize.

Name of Focus Group

Chair/Co-chairs

Chair/Co-chairs email

Reason for Dissolution:

Date of dissolution:

Send to Maddie Hansen, NCFR membership manager, at membership@ncfr.org

Approved by the NCFR executive director

Date approved