

Screens of the 2017 NCFR Submissions Database

Use the following URL to access the database: www.ncfr.org/call-for-proposals. Click on [Submit a Proposal](#).

Explanatory notes will be in red. Here is the first screen where you must register your name, email, address, phone, and then you will be asked to enter a password. Before beginning be sure to set up OxfordAbstracts.com as a safe sender because all correspondence will be sent by email from OxfordAbstracts.com.

NCFR 79th Conference

ABSTRACT SUBMISSION

Deadline: March 1, 2017 (11:59 pm PST)

If you have not yet made a submission to this meeting you must register your details with the submission system. [Click here](#)

Note: Any User ID and password that you already have will **not** be sufficient - you must create a new identity with this submission system.

SUBMISSION SYSTEM REGISTRATION

Please provide the following information.

It is very important that you enter your correct email address here because correspondence relating to your submissions will be sent to this address.

Note: your password will be emailed to you and will be visible to the conference administrator

Spam filters: Before submitting this form, please make sure your email system is set to allow messages from support@oxfordabstracts.com, sendmail@oxfordabstracts.com and cindywinter@ncfr.org

* = required

Email address *

Confirm your email *

Choose a password *

Confirm your password *

	Title	First name	Last name
Name	Dr. <input type="text"/>	<input type="text"/>	<input type="text"/>
Mailing address (for correspondence)	<input type="text"/>		
	<input type="text"/>		
	<input type="text"/>		
City	<input type="text"/>		
State / Region	<input type="text"/>		
Country	- <input type="text"/>		
ZIP / Post code	<input type="text"/>		
Phone	<input type="text"/>		
Mobile	<input type="text"/>		
Fax	<input type="text"/>		
	<input type="button" value="Send"/>		

Privacy statement:

This information will be used if it is necessary to get in touch with you about your submission(s). It will be used for no other purpose.

After you click send you will receive an email with instructions for logging in. Go in to that URL, and here is the first screen.

NCFR 79th Conference

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REGISTERED USERS please log in (You will use your email and password here.)

Email address	<input type="text"/>
Password	<input type="text"/>

Log in

Forgotten your password? [Click here](#)

You can telephone us on 612-759-8580

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Here is the first screen:

NCFR 79th Conference

ABSTRACT SUBMISSION

Deadline: March 1, 2017 (11:59 pm PST)

How to submit online:

1. [Click here to make a new submission](#)
2. To edit a previous submission, select it from the list below

If you wish to withdraw a submission please contact the conference administrator: cindywinter@ncfr.org

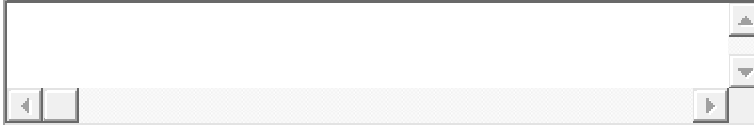
Here is step 1 of the process.

NCFR 79th Conference

ABSTRACT SUBMISSION

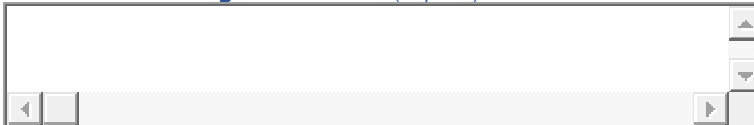
Title:

Highest Degree Earned (required)

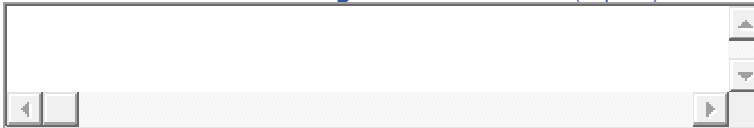


0 words

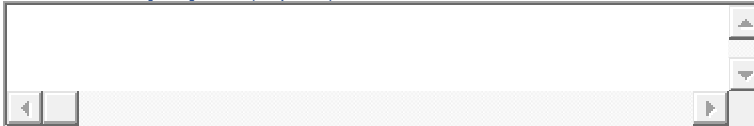
Field in which degree earned (required)



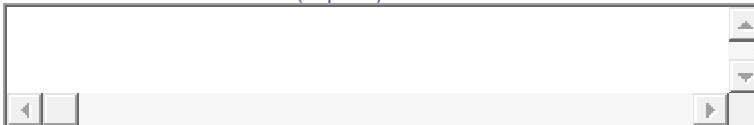
Institution from Which Degree Was Earned (required)



Current Employer (required)



Current Position Title (required)



Current Licenses



Enter the FULL TITLE of your Proposal EXACTLY as it appears in your short abstract and Long Proposal. This will be used for printing in the Final Program (max. 75

characters). **Note: If your title goes over 75 characters, the title will be cut off after 75 characters.** (required)

Please enter your Short Abstract (max 100 words)

This abstract will be used for publicity and for producing the abstract that is available to all attendees online on the NCFR Website. Do not list authors and co-authors' names and addresses on this form. These will be entered online. (required)

Please upload your Proposal file (PDF format required, no longer than 1,000 words plus maximum of 2 pages of tables/charts, and maximum of 1 page of references). This document is the one used for review by peer reviewers. Do not list any author and co-authors' names and addresses on this form. (The exception is for a symposium; **On page one** include the following: (1) symposium title and (2) a list of individual papers and authors. For all first authors you must list their current employer and current position title, department, highest degree earned, field in which the degree was attained, institution from which highest degree was attained, and current licenses. **Page two is a 1-page summary of how all the papers fit together. Pages three and following**, prepare a proposal of no more than 500-words and 1 page of tables/references for each of the papers to be presented in the symposium; all this is to be in one document.) Use the "Browse" button to find it on your PC (required)

Session Number for administration use only

Name Three Measurable Objectives for Your Proposal. (See samples on page 3 of the Call for Proposals url:

(See page 3 ncfr.org/call-for-proposals) (required)

Step 1 of 8



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Author 2	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Author 3	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Author 4	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Author 5	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Author 6	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Author 7	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Author 8	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Author 9	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Author 10	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

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Be sure to fill in all this information to appear in print.

ABSTRACT SUBMISSION

Title:

Proposal Focus.

Is your proposal mostly (required)

This is a pull-down

menu.

If it is a qualitative or quantitative research study please identify the specific methodology (e.g. ethnography, structural equation modeling, etc.)

Is your proposal mostly research oriented or practice oriented? (required)

Research Practice

Please choose your first Keyword from the list below: (required)

Pull-down

menu.

Please choose your second Keyword from the list below:

Please choose your third Keyword from the list below:

If you selected "Other" please specify:

Step 3 of 8



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Step 4

NCFR 79th Conference

ABSTRACT SUBMISSION

Title:

Preferred Section Review

All abstracts must be reviewed by a Section or Students and New Professionals. Choose the Section you believe to be the most appropriate to review your proposal. If you are unsure, contact the Section Chair where you think your proposal is appropriate. (See pages 5-10 of the NCFR Call for Proposals for contact information ncfr.org/call-for-proposals.)

Comments to Review Committee

I confirm that this abstract has been approved by all authors

Check this box if the author(s) have any commercial interests or associations that might pose a conflict of interest regarding this submission

Give details

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Step 5

NCFR 79th Conference

ABSTRACT SUBMISSION

Title:

For details on different presentation formats please see page 3 of the 2017 Call for Proposals at the following URL: ncfr.org/call-for-proposals)

Preferred Presentation Format

First choice

These are pull-down menus.

Second choice

List any format that is unacceptable to you

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Step 6

NCFR 79th Conference

ABSTRACT SUBMISSION

This presentation has never been presented before

Will your presentation be published prior to the conference?

Yes No

If you answered "Yes" to the previous question please give details

Step 6 of 8



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Step 7

NCFR 79th Conference

ABSTRACT SUBMISSION

Title:

What is the primary discipline in which you do your work?

Are you a Student or New Professional?

Pull-down menu.

Please provide a brief bio for the first author including the following information: highest degree earned; field in which degree was earned; institution from which degree was received; current licenses; current employer; department; current position title (no more than 100 words). Remember that if you are submitting a symposium all of the preceding information is required for all first authors on page one of your proposal.

Do you agree to send biographical materials to the NCFR office if asked by June 30, 2017?

Yes No

Do you require an Official Letter of Invitation to obtain a visa?

Yes No

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Step 8

NCFR 79th Conference

ABSTRACT SUBMISSION

Title:



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Yes No

Do you agree to your abstract being published on a website prior to the meeting being held?

Yes No

Declaration:

I have read and agree to the requirements set forth in the Call for Proposals. I further agree that if my presentation is accepted as a paper, symposium, workshop, lightning paper, or other format, my presentation materials will not include copyrighted music, audio recording or other material. If my abstract is accepted, I agree to register for the conference.

PLEASE NOTE: All authors who attend the conference must register for the conference by July 31, 2017.



I agree

Step 8 of 8

Back Cancel Finish

After clicking "finish" the next screen will show a summary of your proposal. If you want to make any changes you can click back and make changes where needed. Then click "Next" and you will go back to the opening screen. If you are submitting more than one proposal you can begin the process again. After a few minutes you will receive a confirmation email.