

---

# *AFFILIATE BYLAWS*

---

## **Southeastern Council on Family Relations**

### ARTICLE I - NAME

---

The name of this organization shall be the Southeastern Council on Family Relations (hereinafter referred to as the SCFR).

### ARTICLE II - PURPOSE

---

Section 1. The SCFR shall be a non-profit educational and professional organization.

Section 2. The objectives of the SCFR are as follows: (1) To provide a NETWORK for collaboration among family professionals, (2) To provide a platform to MENTOR future family professionals (i.e., students), (3) To create a voice to PROMOTE programs and policies beneficial for families, and (4) To provide a FORUM for dissemination of family research.

### ARTICLE III - RELATIONSHIP TO THE NATIONAL COUNCIL ON FAMILY RELATIONS

---

Section 1. The SCFR shall be an affiliate of the National Council on Family Relations (hereinafter referred to as the NCFR) and shall work in cooperation with it.

Section 2. A copy of these by-laws, as adopted and amended from time to time, and results of elections, shall be filed with the Executive Director of the NCFR.

### ARTICLE IV - MEMBERSHIP AND MEMBERSHIP DUES

---

Section 1. Any person interested in the purposes of the SCFR shall be eligible for membership.

Section 2. All paid NCFR, regular and student, members automatically become members of the SCFR, their dues being collected as part of their national membership dues and returned to the SCFR in the amount determined by the NCFR. It shall be SCFR policy to actively encourage all members and interested individuals to join the NCFR.

Section 3. Dues for student members, emeritus members, and members of the SCFR who do not join the NCFR and who wish to hold only membership in this affiliate organization shall be established by the Board.

Section 4. Only members of the SCFR who are members of the NCFR shall represent the SCFR in its dealings with the NCFR or otherwise participate in matters pertaining to the NCFR.

## ARTICLE V - OFFICERS

---

Section 1. The officers of the SCFR shall be the following:

1. the president and president-elect, both serving a one-year term, with the president-elect being elected by the membership and becoming president at the end of their year as president-elect;
2. the immediate past president serving as nominating chair for a one-year term;
3. a secretary elected by the membership for a two-year term;
4. a treasurer elected by the membership for a two-year term;
5. a membership representative elected by the membership for a two-year term;
6. a publicity coordinator appointed by the board for a one-year term;
7. a website coordinator appointed by the board for a one-year term;
8. a conference/program chair appointed by the board for a one-year term;
9. a member-at-large elected by the membership for a one-year term;
10. a graduate student representative elected by the graduate student membership for a one-year term; and
11. an undergraduate student representative appointed by the board for a one-year term.

Section 2. The elected officers shall take office upon conclusion of the affiliate's annual regional meeting.

Section 3. In case of vacancies in any office, the Board shall be empowered to fill the vacancies.

Section 4. Any officer who fails to perform their duties in compliance with the objective of the organization may be relieved of their office by a two-thirds vote of the Board.

## ARTICLE VI - DUTIES OF OFFICERS

---

Section 1. The president of the SCFR shall preside at all business meetings of the SCFR. S/he shall be chairperson of the Board, shall call meetings of the Board, and shall perform all duties assigned by the SCFR and the Board. S/he shall be an ex-officio member of all committees, but shall not be able to vote except in the case of a tie.

Section 2. In the event of the president's absence, incapacitation, resignation, or death, her/his duties shall fall upon the president-elect.

Section 3. The nominating chair (past president) shall be responsible for all nomination and election procedures, subject to the approval of the Board.

Section 4. The secretary shall keep the minutes of the meetings of the SCFR annual meeting and the Board meetings and be responsible for Board correspondence.

Section 5. The treasurer shall record all financial transactions, shall prepare an annual budget to present to the Board, and shall disburse funds, as authorized by the Board.

Section 6. The membership representative shall be responsible to recruit members for the affiliate and the NCFR.

Section 7. The publicity coordinator, website coordinator, and conference program chair will attend Board meetings as non-voting members, and their duties will be assigned by the Board.

Section 8. The member-at-large, graduate student representative, and undergraduate student representative will attend Board meetings as non-voting members and will serve at the discretion of the Board.

## ARTICLE VII - BOARD OF DIRECTORS

---

Section 1. The Board shall be the permanent governing body of the SCFR, and shall meet at least twice a year and at other times it deems appropriate.

Section 2. The Board shall consist of the following: the president, president-elect, nominating chair (past president), secretary, treasurer, and membership representative.

Section 3. To retain membership on the Board, a member shall not miss more than 50 percent of the scheduled meetings.

Section 4. A simple majority of the members of the Board shall be required in order to transact official business.

## ARTICLE VIII – COMMITTEES

---

Section 1. Committees shall be created by the president, subject to approval of the Board, as needed on an ad hoc basis.

Section 2. Committee members shall be appointed by the president, subject to the approval of the Board.

Section 3. Ad hoc committees shall dissolve upon completion of the tasks for which they were created.

## ARTICLE IX - MEETINGS

---

Section 1. The SCFR shall hold its annual conference and business meeting at a time and place to be chosen by the Board.

Section 2. Meetings of the Board shall be called at such times as the president deems necessary; or by petition of the president by a majority of the members of the Board.

## ARTICLE X - ELECTION AND VOTING

---

Section 1. Each member is entitled to one vote in elections.

Section 2. Elective officers of the SCFR shall be elected under policies and procedures established by the Board.

## ARTICLE XI - OFFICIAL PUBLICATIONS

---

Section 1. The official publications of SCFR shall be determined by the Board.

## ARTICLE XII - SOCIAL ACTION

---

Section 1. The president is chief spokesperson for the organization and shall present the views of the Board and/or the organization in response to social issues and legislative action relevant to family life.

## ARTICLE XIII - AMENDMENTS

---

Section 1. Amendments to the By-laws may be proposed by the Board or by petition of at least 10 members of the SCFR.

Section 2. All SCFR members will be notified of proposed amendments of the By-laws at least 30 days prior to the vote.

Section 3. Amendments to the By-laws shall become effective if accepted by a 2/3 vote of the SCFR members voting.

## ARTICLE XIV - DISSOLUTION

---

Section 1. On dissolution, accumulated assets will be returned to the National Council on Family Relations.