

2022 NCFR Annual Conference

Nov. 16-19, 2022 | Minneapolis, MN | Minneapolis Hilton



Promote your organization at the
NCFR Conference Exhibits

ncfr.org/exhibits | ncfr.org/conference

Sign up by
Sept. 15!

Get maximum exposure for your organization and face time with your target audiences as an **exhibitor** at the 2022 Annual Conference of the National Council on Family Relations!

Promote your products, programs, and services over three days to **1,100+ researchers, faculty, practitioners, and students** (60% professionals, 40% students) who have convened to get new ideas and inspiration for their family-related work. NCFR conference attendees represent the disciplines of Family Science, human development, family therapy, sociology, and more.

Exhibits will be located on site at the **beautiful Minneapolis, Hilton** in the high-traffic-flow area of the central conference registration desk and the ballrooms for major sessions and receptions.

Questions? Contact Judy Schutz at judyschutz@ncfr.org or 763-231-2893

2022 Exhibit Dates/Times

- Wed., Nov. 16: 5:00 – 8:00 PM
- Thurs., Nov. 17: 1:00 – 7:00 PM
- Fri., Nov. 18: 9:00 AM – 1:00 PM

Installation: Tues. – Wed., Nov. 15 – 16

2022 Exhibit Rates

Commercial Orgs: \$1000

Nonprofit Orgs: \$800

Your Exhibit Space Includes:

- 6-foot draped table
- 2 chairs
- Signage identifying your organization

Included With Your Fee, You Also Receive:

- 1 conference registration (up to \$570 value!)
- **NEW:** Friday morning coffee in exhibits for exhibit attendees
- Free WiFi at your booth
- Shared signage/banners in exhibit area
- Name, logo, description, & link in conference communications:
 - NCFR website, conference app, printed program, registrant emails, social media
 - **NEW:** In 2 exhibitor-only emails to registrants
- NCFR-sponsored prize drawings in exhibits generate traffic
- NCFR promotes your booth's special activities:
 - Plan author meet-and-greets, offer a recruitment/involvement opportunity, hold your own prize giveaway, or your other ideas. Tell us the details as far in advance as possible and we'll make sure attendees know about it!

Add-On Options:

- Host refreshments at your booth, at cost. We'll promote your refreshments break to attendees!
- **NEW:** Advertising Special for Exhibitors: Add a full-page ad in the conference program for the price of a half page

Use the
Exhibitor Agreement Form (p. 2)
to Reserve Your Exhibit



Exhibitor Agreement

2022 NCFR Annual Conference

Details: ncfr.org/exhibits

More Conference Marketing: ncfr.org/conference-marketing

Organization Information

To be included in the conference program, your agreement and full payment must be received by September 15, 2022.

Organization Name _____

*Write organization name **exactly** as it should be listed in conference materials.*

Contact Person _____

Address _____

City _____ State _____ Zip Code _____

Email _____ Day Phone _____

1. Choose Your Exhibit Booth

Includes 6-foot draped table, 2 chairs, signage, 1 complimentary conference registration, free WiFi, and promotion in conference communications.

_____ Commercial Org, \$1,000 _____ Nonprofit Booth, \$800

2. Choose Additional Advertising

_____ Full-Page Program Ad \$465 - discounted rate only for exhibitors, a \$700 value!

3. Recipient of Complimentary Registration

One complimentary full-conference registration is included with your booth (no pre-conferences, CE, or verification of attendance). Please provide the name and email address of the person receiving the registration. When payment is complete, we will send an email with a registration voucher.

First Name _____ Last Name _____

Email _____

4. Additional Registrations for your booth?

Anyone staffing your booth must be registered and wear their conference badge at all times.

- Register online: www.ncfr.org/ncfr-2022/registration
- **OR**
- Complete the attached registration form & include w/this agreement

Exhibit Details

Location: Hilton Minneapolis/ Minneapolis, Minn.

Exhibit Dates/Times

Wednesday, Nov. 16 | 5:00 p.m. – 8:00 p.m.

Thursday, Nov. 17 | 1:00 p.m. – 7:00 p.m.

Friday, Nov. 18 | 9:00 a.m. – 1:00 p.m.

Move-In

Wednesday, Nov. 16 | 1:00 p.m. – 4 p.m.

Move-Out

Friday, Nov. 18 | 1:00 p.m. – 4 p.m.

Order Summary + Payment

Exhibit Booth \$ _____

Advertising \$ _____

Additional Registration \$ _____

TOTAL \$ _____

NCFR Policies for Exhibits

Cancellations/Refunds: Exhibits are nonrefundable.

Liability Insurance: NCFR and the Hilton Minneapolis will not be responsible for the safety of exhibitor's property. Exhibitor is advised to consult its insurance broker for proper coverage.

Exhibitor should not leave valuable items unattended in the exhibit area.

Hold Harmless Clause: Exhibitor assumes the entire responsibility and hereby agrees to protect, indemnify, defend, and hold the National Council on Family Relations (NCFR), Hilton Minneapolis, and its employees and agents harmless against all claims, losses, and damages to persons or property, governmental charges or fines and attorney fees arising out of or caused by exhibitor's installation, removal, maintenance, occupancy, or use of the exhibition premises or a part thereof, excluding any such liability caused by the sole negligence of Hilton Minneapolis and its employees and agents. In addition, exhibitor acknowledges that NCFR and Hilton Minneapolis do not maintain insurance covering exhibitor's property and that it is the sole responsibility of the exhibitor to obtain business interruption and property damage insurance covering such losses by exhibitor.

Submit your completed & signed agreement form

Email: info@ncfr.org*

Mail: NCFR 661 LaSalle St, Ste 200 St Paul, MN 55114

Payment Information*

Credit Card # _____

Exp. Date _____ CVC _____

Street Address _____

(associated with the credit card statement)

City _____ State/Prov _____ ZIP _____

Name on Credit Card _____ Signature _____

**Please do not email your credit card information. To pay by phone, complete the forms and email to info@ncfr.org with the name and phone number of the person who will provide the credit card information. Our staff will call for payment information. Payment must accompany registration, except for POs, which must be prearranged with NCFR's finance office - please email finance@ncfr.org. Invoices due upon receipt.*

Agreement Signature

Sign and date below to confirm your order and agree to fulfill payment for the items you have ordered on this form.

Print Signer's Name _____

Signature _____ Date _____

2022 Conference Registration



2022 NCFR Annual Conference | Nov. 16 – 19 | Minneapolis | ncfr.org/ncfr-2022

1. Your Badge Information

Print your name and affiliation **exactly** as they should appear on your name badge. NCFR may adjust badge appearance for size/space.

First Name on Badge _____

Full Name on Badge including credentials if applicable _____

Your School or Affiliation _____

Emergency Contact Name _____ Emergency Contact Phone _____

✦ Your Pronouns (check one):

_____ She/Her _____ He/Him _____ They/Them _____ Ask My Pronouns

Option not Listed – Enter your pronouns as you would like them to appear on your badge: _____

✦ Conference attendees have the option to select pronouns, which will be printed on their conference badges. Communicating pronouns helps to create a respectful and inclusive conference experience for all participants. If you do not select an option, pronouns will not be printed on your conference badge.

2. Your Contact and Conference Information

First Name _____ Middle Initial _____ Last Name _____

Email _____ Phone _____

Street Address _____ Is this your _____ Home or _____ Work? (check one)

City _____ State/Prov _____ Country _____ Postal Code _____

Your NCFR ID# (if applicable): _____

- Is this your first NCFR conference (check one)? _____ Yes _____ No
- Are you presenting at the conference? _____ Yes _____ No
- Students: What degree program are you currently pursuing? _____ Undergraduate _____ Master _____ Doctoral _____ Not pursuing a degree
- **NCFR student members:** Would you like to be a student aide at the conference (check one)? See details on back. _____ Yes _____ No
- Do you need accommodations for disabilities (check one)? See accessibility statement on back. _____ Yes _____ No

3. Select a conference registration option

Full Conference Registration Rates	Ends June 16	Jun 17 – Oct 20	After Oct 20
NCFR Student Member	_____ \$140	_____ \$155	_____ \$200
Student + New NCFR Membership*† Journal Choice _____ JMF or _____ FR	_____ \$220	_____ \$235	_____ \$275
Nonmember Student*	_____ \$240	_____ \$255	_____ \$295
NCFR Professional Member (nonstudent)	_____ \$325	_____ \$370	_____ \$435
Professional + New NCFR Membership†	_____ \$440	_____ \$485	_____ \$550
Nonmember Professional	_____ \$460	_____ \$505	_____ \$570
Emeritus Member	_____ \$190	_____ \$205	_____ \$250
Single-Day Registration Rates	Ends June 16	Jun 17 – Oct 20	After Oct 20
Single Day - Student	_____ \$125	_____ \$140	_____ \$190
Single Day - Professional	_____ \$200	_____ \$215	_____ \$265

Select Your Day (check one): _____ Wed _____ Thur _____ Fri _____ Sat

*Students may be asked to provide verification of current student status.

†Get a full-conference registration, plus a new NCFR membership.

Eligibility for new members only. Excludes lapsed members. Student memberships will be at the "Student 1" level (includes online access to JFTR and your choice of JMF or FR – visit ncfr.org/journals for details). Professional memberships will be at the "Professional 0" level (does not include journal access).

4. Optional | Pre-conference workshops

TCRM - Theory Construction and Research Methodology

Tues, Nov 15 | Wed, Nov 16 (am only) _____ \$ 50 Professional _____ \$35 Student

Broader Impact Bootcamp: Translating Your Research for Social Change

Tues, Nov. 15, 1 – 5 pm (CT) _____ \$ 40 Professional or Student

KAIROS Blanket Exercise: Exploring Relationships among Indigenous and Non-Indigenous Peoples

Tues, Nov. 15, 5:30 – 8:30 pm (CT) _____ \$ 30 Professional or Student

5. Optional Event | Linking Local Practitioners & Global Researchers in Minneapolis

Saturday, Nov 19 – Includes Plenary, Special Session, Coffee, & Workshop from 12:30 to 4:30 pm (CT) titled "Increasing Youth's Success by Building Their Web of Support"

_____ \$ 75 Professional or Student **if not registered** for the conference

_____ \$ 40 Professional or Student **if registered** for full conference or Sat. 1-day

6. Optional | Add Continuing Education Verification (CEV)/ Conference Attendance Verification (CAV)

_____ \$25 NCFR member _____ \$50 nonmember

Available to attendees who want to verify their conference attendance, including Certified Family Life Educators (CFLEs) if desired for their own records.

- Certificates include number of hours eligible for National Board for Certified Counselors (NBCC) CEs and total number of conference hours attended.
- Certificates are emailed after conference attendance is reviewed by NCFR.

7. Optional | Add a Guest Registration

NOTE: Guest registration is for the guest of a registered participant.

_____ \$69 Includes admission to receptions only – no conference sessions.

First Name on Badge _____

Full Name on Badge including credentials if applicable _____

Your School or Affiliation _____

Guest Emergency Contact Name _____ Guest Emergency Contact Phone _____

✦ Your Pronouns (check one):

_____ She/Her _____ He/Him _____ They/Them _____ Ask My Pronouns

Option not Listed – Enter your pronouns as you would like them to appear on your badge _____

8. Amount Due

- 1. Registration \$ _____
- 2. Pre/Post Conf Workshops \$ _____
- 3. CEV/CAV \$ _____
- 4. Guest \$ _____
- 5. Student Access Grant Donation* \$ _____
- 6. NCFR General Fund Donation \$ _____
- 7. CFLE Scholarship Fund Donation \$ _____
- Total due** \$ _____

* **Student Access Grant** - NCFR is committed to addressing systemic racism and opening doors where racial and ethnic barriers exist. Your generous donation to the NCFR Student Access Grant will make more grants possible that ensure the inclusion of students from historically marginalized racial communities in the discipline of Family Science. We plan to provide a min. of 4 grants. Grant applications will open this summer. Learn more: www.ncfr.org/awards/ncfr-student-access-grant

- Mail checks payable to NCFR, 661 LaSalle St, Ste 200, St Paul, MN 55114 or enter credit card information on back. Mailed registrations with payment must be **postmarked by June 16 to receive the Early Bird Rate** and by **Oct. 20 for the Regular rate. Do not mail this form after Nov. 4. Please register online after Nov. 4.**
- Please do not email your credit card information. To pay by phone, complete the form and email to info@ncfr.org with the name and phone number of the person who will provide the credit card information. Our staff will call for payment information.
- Payment must accompany registration, except for POs, which must be prearranged with NCFR's finance office. Invoices due upon receipt.
- Registration refund requests for the 2022 NCFR Annual Conference (the "Conference") must be submitted to NCFR in writing and emailed or postmarked on or before Oct. 20, 2022, to the following email address (info@ncfr.org) or mailing address (NCFR, 661 LaSalle St., Ste 200, St Paul MN 55114). Registration refund requests received after the Oct. 20, 2022, registration deadline are subject to review. All registration refunds are subject to a processing fee of \$50 (\$30 for students). There will be no registration refunds for Conference workshops unless NCFR cancels the Conference or the workshop. If NCFR cancels the Conference or the workshop, registrants will be offered a full refund. Should circumstances arise that result in postponement of the Conference, NCFR has the right to either issue a full refund or transferring registration to the same event at a new date. If, for reasons outside of the control of NCFR, the Conference is presented as a virtual Conference rather than in-person Conference, NCFR will not be liable for any Conference registration fees, hotel expenses, and/or travel expenses that registrants may have incurred in connection with the Conference.
- U.S. funds drawn on U.S. banks only. Overpayment of \$10 or less is considered a contribution. Service charge for all returned checks is \$30. Prices are subject to change without notice. FEI 41-0762436

Questions: 888-781-9331 or info@ncfr.org

9. Agree to NCFR's Conference Policies and Liability Waiver on Page 2



Payment Information (please do not send cash)

____ Check/money order (payable to NCFR) ____ Visa ____ MasterCard ____ AMEX ____ Discover ____ Diners Club ____ JCB (Japan)

Credit Card # _____ Exp. Date _____ CVC _____

Name on Card _____ Signature _____

Street Address _____ City _____ State _____ Zip _____

(Please provide the address associated with the credit card statement)

Conference Information

Student Aides *(see page 1 to indicate your interest)*

NCFR student members may sign up as a student aide to receive a conference registration rebate. A student aide works a shift of four to five hours at the conference, and after doing so will receive a registration rebate of \$60. Rebates will be issued four to five weeks after the conference. For more information, visit www.ncfr.org/ncfr-2022/students

Accessibility and Accommodations for Disability *(see page 1 to indicate needs)*

NCFR can provide reasonable accommodations for disability when requests are made in advance. For requests made at the conference, it might not be possible to provide certain accommodations. NCFR cannot provide personal aide services.

Consent to Use of Your Image/Voice

Conference participants agree to allow NCFR to capture, use, and distribute photographs, video, and/or audio containing their image and/or voice for use in live and on-demand content and promotional materials. "Participant" refers to anyone present at the NCFR Annual Conference, regardless of registration status. **Please contact NCFR if your image or voice should not be featured in NCFR photographs, video, or audio recordings.**

Conference Policies – All registrants must agree to the Privacy Policy, Code of Conduct, and Liability Waiver

____ I agree to the NCFR's Privacy Policy | NCFR's Privacy Policy can be found here: www.ncfr.org/privacy-policy

____ I agree to the NCFR's Code of Conduct | NCFR's Code of Conduct can be found here: www.ncfr.org/code-of-conduct

2022 NCFR Annual Conference Liability Waiver and Release (the "Release") | Read carefully – signing this document affects your legal rights

NCFR is committed to ensuring the health and well-being of participants in the 2022 NCFR Annual Conference to be held in Minneapolis, Minnesota, from November 14 through 19, 2022, (the "Conference"). NCFR will continue to monitor the latest U.S., Minnesota, local and global recommendations for large gatherings and consult with local health officials to create a safe and healthy Conference environment for all attendees. **Please carefully read the following:**

The individual named below on the signature lines (referred to as "I," "my" or "me") desires to participate in the Conference, including Conference-related activities, provided and sponsored by NCFR. In consideration of being permitted by NCFR to participate in the Conference and in Conference-related activities and the intangible value that I will gain by participating in the Conference and Conference-related activities, and in recognition of NCFR's reliance on this Release, I agree to all the terms and conditions set out in this Release.

I acknowledge to NCFR that I am aware of the contagious nature of bacterial and viral diseases, communicable diseases, and pandemics including, without limitation, COVID-19 (collectively, the "Diseases") and the risk that I may be exposed to or contract the Diseases by traveling to, attending, and traveling from the Conference and engaging in Conference-related activities.

In consideration of my participation in the Conference, I assume the sole risk of exposure or infection by traveling to and from and voluntarily participating in the Conference and Conference-related activities. I, for me and for my heirs, successors, and personal representatives, hereby expressly waive and release, agree not to sue, and hold harmless and forever discharge NCFR and its employees, officers, directors, members, agents and representatives (collectively, the "NCFR Parties") of and from any and all claims, now known or hereafter known, including, without limitation, personal injury, temporary or permanent disability, personal or psychological injury, pain, suffering, death and/or financial loss and including any and all liabilities, actions, damages, costs, or expenses of any kind arising out of relating to any of the Diseases (including those related to any quarantine, isolation, or delay) arising out of or attributable to the negligence of any of the NCFR Parties.

I understand that the risk of becoming exposed to or infected by COVID-19 to, from, during and after the Conference may result from the actions, omissions, or negligence of others who may participate in the Conference and Conference-related activities, including visitors, vendors, presenters, the NCFR Parties or others with

By signing below, I attest to having read and understood all of the terms of this Release, I agree I am assuming personal risk by voluntarily participating in the Conference, and I acknowledge I am giving up substantial legal rights.

whom I or they may have had contact or my actions, omissions, or negligence.

I understand that although NCFR has implemented preventative measures designed to reduce the spread of the Diseases, NCFR cannot guarantee that I will not become infected with the Diseases while traveling to and from the Conference, attending the Conference, and engaging in Conference-related activities and that being at the Conference and engaging in Conference-related activities may increase my risk of contracting the Diseases. In addition to all other rules and regulations relating to my participation in the Conference, I agree to comply with all NCFR policies and procedures currently in effect that apply to the Conference or that may be established by NCFR before or during the Conference for all Conference venues, hotel policies and procedures, and any federal, global, state, and local policies and procedures, including, but not limited to, COVID-related policies and procedures, mask-wearing requirements, social distancing requirements, vaccination requirements, and testing requirements. I understand that the fluidity of COVID-19 and related policies and procedures may evolve over time.

This Release constitutes the sole and entire agreement of NCFR and me with respect to the subject matter contained in this Release and supersedes all prior and contemporaneous understandings, agreements, representations, and warranties, both written and oral, with respect to such subject matter. I agree that if any term or provision of this Release is invalid, illegal, or unenforceable, such invalidity, illegality, or unenforceability shall not affect any other term or provision of this Release or invalidate or render unenforceable such term or provision in any other jurisdiction. This Release is binding on and shall inure to the benefit of the NCFR Parties and me and their and my respective successors and assigns. All matters arising out of or relating to this Release shall be governed by and construed in accordance with the internal laws of the State of Minnesota without giving effect to any choice or conflict of law provision or rule (whether of the State of Minnesota or any other jurisdiction). Any claim or cause of action arising under this Release may be brought only in the federal and state courts located in Hennepin County, Minnesota, and I hereby consent to the exclusive jurisdiction of such courts.

By setting forth my name below, I am consenting to my electronic signature on this Release. I understand that if I do not want to sign this Release by my electronic signature, I may physically sign a printed copy of this Release.

Signature

Name Printed

Date